



**CIO**  **SP2i**  
IT SERVICES/SOLUTIONS GWAC

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OMB Authorized GWACs for IT Acquisition

# NITAAC Website

Customer Support Center

[ITCSupport@nih.gov](mailto:ITCSupport@nih.gov)

1.888.773.6542

**CIO-SP2i**  
IT Services/Solutions

**CIO-SP3**  
Coming Soon

**ECS III**  
IT Products/Services

[Training](#) [Tools / Templates](#) [Calendar](#) [DoD](#) [NIH](#) [Hot Topics](#) [About Nitaac](#) [FAQs](#)

RFPs awarded in 30 days or less.  
And that's just for starters



Login to e-GOS  
or the RFQ System  
to compete your IT requirements

Access  
E-Ordering  
System

## Electronic Government Ordering System (e-GOS)

### Warning Notice

This is a U.S. Government computer system, which may be accessed and used only for authorized Government business by authorized personnel. Unauthorized access or use of this system may result in criminal, civil, and/or administrative actions against violators.

All information on this computer system is confidential and may be read, copied, and disclosed by and to anyone with access to the system for purposes, including criminal investigations, that are not intended for the user. Sensitive data encrypted to comply with Federal Information Security Requirements. Access or use of this system, whether authorized or unauthorized, is prohibited. There is no right of privacy in this system.

Note: By logging into the system you are accepting to the above. If you do not agree please [click here](#) to exit this page.

### User Login

User ID:

**NIH USERS:** Please enter your NIH Domain Account Login appended with "@nih.gov", for example: "username@nih.gov".

**Non-NIH USERS:** Please enter the email address used during registration.

Password:

**LOGIN**

[First Time User? Register Here.](#) | [Forgot your password? Click Here.](#)

e-GOS runs best with Internet Explorer Version 7.  
You can download or upgrade to IE 7 by visiting Microsoft.

Please sign in or register if a first time user

Choose your action



Create a New CIO-SP2/Task Order



View and Manage CIO-SP2/Task Orders

Tips for New Users

- Save your work often!
- Roll over form labels to view useful information.
- Logout when finished.

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**SUMMARY**

**DOCUMENTS**

**DEFINITION**

**DEFINITION MENU**

- Request Package (RP)
1. Task Order Information
  2. Attachments

Submit Task Order

- Review & Submit

Helpful Links

- Task Order Process
- e-GOS Training (Government Users)
- Performance-Based Kit
- SOW Format

Preparation Tips

Required Documents:

- Statement of Work
- IGCE Document

**Task Order Information**

Order ID:	Unassigned
Owner:	Customer CO
Status:	Definition

**TASK ORDER TITLE**

Include a short title of services or a general description of items to be acquired. This title should be unique and descriptive, and should be used consistently throughout the task order process.

Title:

Enter Title

**POINTS OF CONTACT**

Select the appropriate points of contact from the lists provided below.

**Primary Contacts**

Contracting Officer (CO): <b>Required</b>	Add Primary CO
Contracting Officer Technical Representative (COTR):	Add Primary COTR
Contract Specialist (CS): Optional	Add Primary CS

**Alternate Contacts**

Contracting Officer (CO) Optional	Add Alternate CO
Contracting Officer Technical Representative (COTR): Optional	Add Alternate COTR
Alternate Contract Specialist (CS): Optional	Add Alternate CS

Click to input POC information

### TASK AREAS

Identify each CIO-SP2i Task Area required to ensure that your tasks are within contract scope. Check all Task Areas that apply:

- 1. Chief Information Officer (CIO) Support
- 2. Outsourcing
- 3. IT Operations and Maintenance
- 4. Integration Services
- 5. Critical Infrastructure Protection and Information Assurance
- 6. Digital Government
- 7. Enterprise Resource Planning
- 8. Clinical Support, Research, and Studies
- 9. Software Development

Select Task Areas.  
Place your mouse  
over task area for  
description

### CONTRACT TYPE

Select one or more of the following contract types, as applicable to your task order:

- Cost Plus Fixed Fee (CPFF)
- Firm Fixed Price (FFP)
- Time and Materials (T&M)
- Cost Plus Award Fee (CPAF)
- Cost Sharing (CS)

For additional information please refer to the Federal Acquisition Regulations (FAR) Part 16

#### Time and Materials (T&M) Compliance Verification

- I verify that the CO has prepared a determination and findings per FAR Subpart 16.601 (d)

Select Contract  
Type(s)

T&M only

## REGULATORY COMPLIANCE

### Fair Opportunity

Is this Task Order an Exception to [Fair Opportunity](#)?

Yes  No

For additional information please refer to the Federal Acquisition Regulations (FAR) [Subpart 16.5](#)

### Performance Based Contract

Is this Task Order [Performance Based](#)?

Yes  No

For additional information please refer to the Federal Acquisition Regulations (FAR) [Subpart 7.1](#) and [Subpart 37.6](#)

### Earned Value Management

Does the task order meet your agency's EVMS requirements? (By indicating yes, you are certifying that EVMS requirements are met)

Yes  No

For additional information please refer to the Federal Acquisition Regulations (FAR) [Subpart 34.2](#)

### American Recovery and Reinvestment Act (ARRA)

Does this Task Order utilize ARRA funds?

Yes  No

Answer  
required  
questions

## ORDER PROCESSING SCHEDULE

Select the desired Order Processing Schedule subject to NITAAC approval.

Release:  Immediate (upon NITAAC approval)  Specify Date

Questions:  Accept Questions  No Question/Answer Period

Questions Deadline: Dec 27 2010 8:00 AM ET 14 days

Proposal Deadline: Jan 3 2011 8:00 AM ET 21 days

Choose release  
date and  
deadlines

SAVE NEXT

Click next

**SUMMARY**

**DOCUMENTS**

**DEFINITION**

**DEFINITION MENU**

- Request Package (RP)
1. Task Order Information
  2. Attachments

Submit Task

- Review

Helpful Links

- Task Order Process
- e-GOS Training (Government Users)

Required Documents:

- Statement of Work
- IGCE Document

## Attachments

Order ID #

Order ID:	C-2719
Owner:	Customer CO
Status:	Definition

SOW & IGCE  
Required

**ATTACH FILES**

Document Type:

Note: The SOW and IGCE Documents are Mandatory.

\* Title:

Enter document  
title

Description:

\* File to Attach:

 

**ATTACH**

Upload task order  
documents

## LIST OF ATTACHMENTS

### Files VISIBLE to Contract Holders

No.	Type	Title	Description	Filename	Remove
1	SOW	SOW		 SOW.doc (24064 bytes)	<input type="checkbox"/>

UPDATE

### Files HIDDEN from Contract Holders

No.	Type	Title	Description	Filename	Remove
1	IGCE	IGCE		 IGCE.doc (24064 bytes)	<input type="checkbox"/>

UPDATE

See attached documents

To Remove

## REVIEW AND SUBMIT

Click to view task order summary

To view files, you need the

- Adobe Acrobat Reader for PDF files;
- Microsoft Word Viewer for DOC files; and/or
- Microsoft Excel Viewer for XLS files.

**SUMMARY**

**DOCUMENTS**

**DEFINITION**

**ACTIVITY MENU**

Select an Activity Below:

- [Submit RP to NITAAC](#)
- [View and Answer Questions](#)
- [Release Answers](#)
- [Response Details](#)
- [Submit Selection](#)
- [Cancel Task Order](#)

## Task Order Summary

Order ID:	C-2719
Owner:	Customer CO
Status:	Definition

<b>Title:</b>	C-2719: Sample Request Package
<b>Points of Contact</b>	
Customer CO:	Mr. Customer CO, CO Phone: 111-111-1111 Fax: 222-222-2222 Email: customer.demo@demo.gov
Customer COTR:	None Entered.
Customer CS:	None Entered.
NITAAC Customer Representative:	None Entered.

<b>Regulatory Compliance</b>	
Contract Type:	Time and Materials
Task Areas:	3 8 9
Fair Opportunity?	Yes
Performance Based Contract?	Yes
Meets Agency EVMS Requirements?	No
Utilizes ARRA Funding?	No

<b>Order Processing Schedule</b>	
Release Date:	Immediate (upon NITAAC approval)
Questions Deadline:	Tuesday, August 17, 2010 8:00 AM ET
Proposals Deadline:	Tuesday, August 24, 2010 8:00 AM ET

List of Attachments				
No.	Type	Title	Description	Filename
1	IGCE	IGCE		 IGCE.doc (24064 bytes)
2	SOW	SOW		 SOW.doc (24064 bytes)

<b>Task Order Review(s)</b>	
There are no reviews for this task order	
<a href="#">SUBMIT TO NITAAC</a>	

Review your task order information

Click to submit to NITAAC for review and release

**SUMMARY**

**DOCUMENTS**

**DEFINITION**

**ACTIVITY MENU**

Select an Activity Below:

- [Submit RP to NITAAC](#)
- [View and Answer Questions](#)
- [Release Answers](#)
- [Response Details](#)
- [Submit Selection](#)
- [Cancel Task Order](#)

## Confirm Action

Order ID:	C-2857
Owner:	Customer CO
Status:	Definition

### Submit RP to NITAAC for Approval

You have selected to submit this Request Package to NITAAC for Approval.

I verify that I have not knowingly violated any federal procurement law or regulation on this solicitation package, and further that I understand and accept any and all responsibility for the content, completeness, and accuracy of same.

Verify here

Additional information for NITAAC:

To continue, please verify above and then press "SUBMIT" below.

**SUBMIT**

Your CIO-SP2i Home Page

Hello **Customer CO**

CIO-SP2i MENU

Actions

- [New Task Order](#)
- [New RFI](#)
- [View Orders](#)
- [Change Password](#)
- [My Account](#)

Reference Materials

- [Best Procurement Approach Determination](#)
- [Rules Of Behavior](#)
- [E-Sign Agreement](#)

MESSAGES

SUBJECT	DATE	REF ID
DEMO - Task Order 2953 Has Been Submitted for RP Approval.	2-21-2012 14:06:06	2953
DEMO - Task Order 2953 Point of Contact Assignment	2-21-2012 14:00:40	2953
DEMO - Task Order 2951 Has Been Submitted for RP Approval.	2-21-2012 10:58:32	2951
DEMO - Task Order 2951 Point of Contact Assignment	2-21-2012 10:47:01	2951
DEMO - Task Order 2949 Has Been Submitted for RP Approval.	2-14-2012 11:24:47	2949

[View All](#)

ACTION ITEMS

TASK	DATE	REF ID
PREPROD - Select Contractor for TO 2686	7-19-2010 11:36:11	2686

TASK ORDERS

ID	DATE	TITLE	REQUESTOR	CO	STATUS
C-2686	7-19-2010 11:06:27	Order in Evaluation	Customer CO	Edward Wilgus	Released, Pending Proposals
C-2687	7-19-2010 11:23:58	Order in Pending Proposals	Customer CO	Edward Wilgus	Funded
C-2688	7-19-2010 11:26:18	Order in Pending Questions	Customer CO	Edward Wilgus	Released, Pending Questions
C-2719	7-20-2010 09:22:12	Sample Request Package	Custom		Evaluation
C-2742	9-14-2010 10:40:56	Demo Order Again	Custom		Definition
C-2951	2-21-2012 10:46:18	Help Desk Support	Custom		Submitted
C-2953	2-21-2012 13:59:46	Cloud Computing Services	Customer CO	Customer CO	Submitted
C-2954	2-21-2012 14:06:38		Customer CO		Definition

[View All](#)

Manage your RFP/Task Orders

To view & answer questions

**SUMMARY**

**DOCUMENTS**

**AMENDMENT**

**COMPETITION**

**ACTIVITY MENU**

Select an Activity Below:

- Submit RP to NITAAC
- View and Answer Questions
- Release Answers
- Response Details
- Submit Selection
- Cancel Task Order

## Task Order Questions

Order ID:	C-2719
Owner:	Customer CO
Status:	Released, Pending Questions

Enter your responses to the following questions that have been posed by contractors.

### QUESTIONS and ANSWERS

No. Question and Answer

- 1 What are the computer operating systems currently being used?
- 2 Will the government allow access to the production database?
- 3 Is all work required to be performed on-site?

**UPDATE**

Respond to task order questions then release answers

Amendment

SUMMARY DOCUMENTS **AMENDMENT** COMPETITION

- AMENDMENT MENU**
- 1. New Amendment
  - 2. View Amendment(s)

### Amend Task Order

Order ID:	C-2686
Owner:	Customer CO
Status:	Released, Pending Proposals

**AMENDMENTS**

Sequence Number	Create Date	Created By	Status
Amendment 01	5-3-2011	Customer CO	Working

Create New Amendment

**SUMMARY**

**DOCUMENTS**

**AMENDMENT**

**COMPETITION**

**AMENDMENT MENU**

1. New Amendment
2. View Amendment(s)
3. Release Amendment

## Amend Task Order

Order ID:	C-2686
Owner:	Customer CO
Status:	Released, Pending Proposals

### Amendment 02

**POINTS OF CONTACT**

Select the appropriate points of contact from the lists provided below.

**Primary Contacts**

Contracting Officer (CO): <i>Required</i>	Mr Edward Wilgus, Phone: 301.451.2612 Fax: Email: wilguse@mail.nih.gov	<a href="#">Edit Primary CO</a>
Contracting Officer Technical Representative (COTR): <i>Optional</i>	Ms Michelle Street, DITA Phone: 301.435.4622 Fax: Email: Michelle.Street@nih.gov	<a href="#">Edit Primary COTR</a>
Contract Specialist (CS): <i>Optional</i>	Mara Antonio, Office of Acquisiiton Phone: 301.435.4622 Fax: Email: Mara.Antonio@nih.gov	<a href="#">Edit Primary CS</a>

**Alternate Contacts**

Contracting Officer (CO) <i>Optional</i>	Mr Rob Coen, Phone: 301.402.3069 Fax: Email: coenr@mail.nih.gov	<a href="#">Edit Alternate CO</a>
Contracting Officer Technical Representative (COTR): <i>Optional</i>	Stephanie Jackson, Phone: 301.402.9008 Fax: Email: stephanie.jackson2@nih.gov	<a href="#">Edit Alternate COTR</a>
Alternate Contract Specialist (CS): <i>Optional</i>	Sharon Mitri, Phone: 301.435.4094 Fax: Email: sharon.mitri@nih.gov	<a href="#">Edit Alternate CS</a>

Amend solicitation where needed (i.e. POC)

Amend solicitation where needed (i.e. Change Schedule, add/delete attachments)

Once desired fields are change select "Release Amendment" at top right of page

### ORDER PROCESSING SCHEDULE

Select the desired Order Processing Schedule subject to NITAAC approval.

**NOTE: Uncorrected errors will cause all date changes to revert upon submission of the Amendment.**

Release:  Immediate (upon NITAAC approval)  Specify Date

Questions:  Accept Questions  No Question/Answer Period

Questions Deadline: Jun 2 2011 8:00 AM ET 15 days

Proposal Deadline: Jun 15 2011 8:00 AM ET 28 days

UPDATE

### ATTACH FILES

\* Document Type:

\* Title:

Description:

\* File to Attach:

Browse...

ATTACH

### LIST OF ATTACHMENTS

Amendment Files					
No.	Type	Title	Description	Filename	Remove
There are currently no attachments.					

2

3

1

SUMMARY

DOCUMENTS

SELECTION

### Task Order Documents

Order ID:	C-2719
Owner:	Customer CO
Status:	Evaluation

- Request Package (RP)
  - SOW and SOW Attachments
    - SOW.doc [07/20/2010 09:24:01 ET]
  - Amendments
  - Amendments Pending Release (not visible to Contract Holders)
  - RP Attachments (not visible to Contract Holders)
    - IGCE.doc [07/20/2010 09:24:15 ET]
- Question and Answers
  - qa-2719\_20100720105832.pdf [07/20/2010 10:58:33 ET]
- Proposals
  - A-TEK Inc.
    - Proposal attachment.doc [07/20/2010 10:56:53 ET]
- Post-Award Administration
  - Funding Documents
  - customer
  - Status Reports

View all of your Documents throughout the RFP process

View vendors' proposals

To view files, you need the

- Adobe Acrobat Reader for PDF files;
- Microsoft Word Viewer for DOC files; and/or
- Microsoft Excel Viewer for XLS files.

# Selection

### CIO-SP2i MENU

**Actions**

- [New Task Order](#)
- [New RFI](#)
- [View Orders](#)
- [Change Password](#)
- [My Account](#)

**Reference Materials**

- [Best Procurement Approach Determination](#)
- [Rules Of Behavior](#)
- [E-Sign Agreement](#)

### MESSAGES

SUBJECT	DATE	REF ID
DEMO - TO 2941 has been Canceled	2-7-2012 12:09:23	2941
DEMO - Task Order 2939 Has Been Submitted for RP Approval.	2-1-2012 14:15:22	2939
DEMO - Task Order 2939 Point of Contact Assignment	2-1-2012 14:10:20	2939
DEMO - Task Order 2938 Has Been Submitted for RP Approval.	2-1-2012 09:50:28	2938
DEMO - Task Order 2938 Point of Contact Assignment	2-1-2012 09:45:19	2938
<a href="#">View All</a>		

### ACTION ITEMS

TASK	DATE	REF ID
PREPROD - Select Contractor for TO 2686	7-19-2010 11:36:11	2686

### TASK ORDERS

ID	DATE	TITLE	REQUESTOR	CO	STATUS
C-2686	7-19-2010 11:06:27	Order in Evaluation	Customer CO	Edward Wilgus	Released, Pending Proposals
C-2687	7-19-2010 11:23:58	Order in Pending Proposals	Customer CO	Edward Wilgus	Funded
C-2688	7-19-2010 11:26:18	Order in Pending Questions	Customer CO	Edward Wilgus	Released, Pending Questions
C-2719	7-20-2010 09:22:12	Sample Request Package	Customer CO	Customer CO	<b>Evaluation</b>
C-2742	9-14-2010 10:40:56	Demo Order Again	Customer CO	Customer CO	Definition
C-2934	1-31-2012 09:46:12	Software Development	Customer CO	Customer CO	Submitted
C-2936	1-31-2012 13:35:42	Helpdesk Support	Customer CO	Customer CO	Submitted
C-2938	2-1-2012 09:44:47	IRS Task Order	Customer CO	Customer CO	Submitted
C-2939	2-1-2012 14:06:33	Helpdesk Support	Customer CO	Customer CO	Submitted

To select winning contract holder

# Selection

**SUMMARY**

**SELECTION MENU**

Selection Details

1. Selection

Submit Selection

■ Review & Submit

3 Click to Review & Submit Award Information

**DOCUMENTS**

**SELECTION**

## Selection

Order ID:	C-2719
Owner:	Customer CO
Status:	Evaluation

**Award Decision:**

Title: C-2719: Sample Request Package  
 Contracting Officer (CO): Mr. Customer CO, CO  
 Phone: 111-111-1111  
 Fax: 222-222-2222  
 Email: customer.demo@demo.gov

Contractors Submitting Proposals: Contract Holders  
 A-TEK Inc.  
 Prime Contractor Recommended for Award: A-TEK Inc. ▼

1 Select Awardee

**Attach Award Documents:**

Attach:

**ATTACH**

Documents: There are currently no award documents attached.

**Award Details:**

Award Date: Aug 31 2010

**Negotiated Amounts:**

Base Period	Start Date	End Date	Amount	Fee	Total (Award Ceiling)
	<span style="border: 1px solid gray; padding: 2px;">Sep</span> <span style="border: 1px solid gray; padding: 2px;">1</span> <span style="border: 1px solid gray; padding: 2px;">2010</span>	<span style="border: 1px solid gray; padding: 2px;">Sep</span> <span style="border: 1px solid gray; padding: 2px;">1</span> <span style="border: 1px solid gray; padding: 2px;">2011</span>	<input style="width: 100px;" type="text" value="1000000.00"/>	\$10,000.00	\$1,010,000.00
<b>Option Period 1</b>					
	<span style="border: 1px solid gray; padding: 2px;">Nov</span> <span style="border: 1px solid gray; padding: 2px;">1</span> <span style="border: 1px solid gray; padding: 2px;">2011</span>		<input style="width: 100px;" type="text" value="10000.00"/>	\$100.00	\$10,100.00
<b>Option Period 2</b>					
	<span style="border: 1px solid gray; padding: 2px;">Month</span> <span style="border: 1px solid gray; padding: 2px;">Day</span> <span style="border: 1px solid gray; padding: 2px;">Year</span>		<input style="width: 100px;" type="text" value="0.00"/>	\$0.00	\$0.00

2 Input Award Information (Amount should not include NITAAC Fee)

Phone **1.888.773.6542**

Email **[NITAACSupport@nih.gov](mailto:NITAACSupport@nih.gov)**

Web **[www.nitaac.nih.gov](http://www.nitaac.nih.gov)**