[Government Organization]

[Title of Project]

Request for Information

Notice to CIO-SP3 and CIO-SP3 Small Business Contract Holders

# Information sought draft [PWS, SOW, SOO, etc.]

Respondents are encouraged to provide any feedback, comments and questions regarding the draft [PWS, SOW, SOO, etc.] document(s). Specifically, the government is seeking feedback about:

* Additional business documents that may be needed to clarify or support the [PWS, SOW, SOO, etc.] such as specific metrics or other data.

Each response should also include:

* Company name
* Company address
* Company point of contact, phone and email address
* What ID/IQ Task Area(s) are appropriate for this request
* Company Business Size (i.e., other than small business or small business)

Please limit responses to three pages.

Respondents are advised that minor grammatical errors may be present in the [PWS, SOW, SOO, etc.]. Please only bring such issues to the attention of the government if you cannot discern the meaning of a specific sentence or section of the document.

Not responding to this request does not preclude participation in future order requests, if such are issued under the [NITAAC GWAC].

General questions regarding this request may be submitted via eGOS no later than [DATE/TIME] Eastern Time. Please note, during this time the government is unable to provide direct responses to any questions received. However, due consideration will be given to all feedback and any feedback received may be used to revise the requirements.

Contract holders wishing to respond to this request must submit their response via eGOS no later than [DATE/TIME] Eastern Time.

Information from this RFI may lead to one-on-one market research discussions and other recommended approaches to industry engagement.

FAR 52.215-3 Request for Information or Solicitation for Planning Purposes (OCT 1997)

Sincerely,

Signature/Title