

## Security Documentation Requirements

The customer, in accordance with the FAR and agency procedures, defines his/her requirements. When security is applicable, Department of Health and Human Services (DHHS) customers need to prepare a Delivery Order Security Attachment (as described in the *Customer Responsibilities For Security* section below).

Security-specific actions required for DHHS delivery orders are described where they are applicable in the delivery order process step sections of this document. *Customers from other agencies should prepare delivery orders in accordance with their agencies' security policies and guidelines.*

**When defining requirements, the ECS III Delivery Order Security Attachment must also be prepared if the delivery order involves:**

Contractor access to, or development of, a Federal Automated Information System (AIS), or

Contractor access to sensitive information/data

*The general applicability of the security attachment is summarized, by lot number, in the table on page 2.*

Further guidance is provided within the security attachment, which can be found on the NITAAC website at [http://nitaac.nih.gov/nitaac/sites/default/files/documents/Security Documentation Requirements/DO Security Attachment.doc](http://nitaac.nih.gov/nitaac/sites/default/files/documents/Security%20Documentation%20Requirements/DO_Security_Attachment.doc).

Preparation of the Delivery Order Security Attachment includes having the Project Officer and Information Systems Security Officer (ISSO) sign the Solicitation Certification contained in Section 4.1 of the Delivery Order Security Attachment.